



OPEN DOOR

FAMILY MEDICAL CENTER  
AND FOUNDATION

## DONATE NEW AND GENTLY USED BOOKS

Many of the families we serve don't have books at home to read together.  
You can help change that!

Before you begin your drive, please confirm that we are accepting books at this time by contacting Wendy Armstrong, Senior Manager of Volunteer Services at [warmstrong@odfmc.org](mailto:warmstrong@odfmc.org).

## EASY STEPS TO HOST A BOOK DRIVE

- Complete our form: <https://rebrand.ly/bookdriveflierform>
- Length: We recommend two weeks, including two weekends, for your book drive.
- Consider including an Open Door Crowdfunding option to your Book Drive. Funds allow us to purchase new books at discounted prices. Contact Wendy Armstrong for additional information at [warmstrong@odfmc.org](mailto:warmstrong@odfmc.org).
- Create a flier or use our editable Book Drive flier by [downloading here](#).
- Spread the word on your social media sites. We also will share the news of your book drive.

Collect gently used and new books for ages 0 - 14 including Spanish language, and nonfiction books. Please note: we cannot accept religious, textbooks, activity, encyclopedias, broken, torn, or outdated books.

## WHEN YOUR DRIVE ENDS

Help us by sorting, organizing, and counting your donations.

- We ask that books must be counted and sorted before delivery. Download our [Box Labels](#) to help sort and label your donations. Remember to include your name or name of organization on boxes.
- Sort books by general age level, type, or category - such as series and/or topic.

For example, you can sort by: picture books, board books, early chapter books, chapter books, preschool, elementary books, young adult, high school, etc.

## BOOKS WE ACCEPT

**We are only accepting new & very gently used books for children ages 0 - 14**

## WE CANNOT ACCEPT BOOKS THAT ARE

- Dirty, dusty, wet, chewed, ripped, bent, folded, highlighted, doodled, written in or moldy books
- Books missing covers or pages
- Vintage and obsolete books
- Magazines
- Partially used activity books
- Nonfiction over twelve years old
- Textbooks and curriculum materials
- Encyclopedias
- Audio cassettes, VHS tapes, DVDs
- Adult books
- Religious books

To schedule your book donation delivery:

Contact Wendy Armstrong at [warmstrong@odfmc.org](mailto:warmstrong@odfmc.org) or 914-606-1858 to schedule a delivery date and time at Open Door Family Medical Center, 165 Main Street, Ossining, NY 10562.